



EXECUTIVE COMMITTEE: September Report

(CONFIDENTIAL)

September 5, 2011

Personal

The second half of July and August have been absolutely fantastic. Though my official vacation was in June (I went to Sweden to visit a friend and Iceland for my brother's wedding! Congrats Doug!) I managed to get away almost every weekend of the summer thereafter, whether it was to a secluded cottage in the Laurentians or to the bustling metropolis of Burlington, Vermont... and of course I've been working hard here in the office! I hope you enjoy my report and please let me know if you ever have any questions, concerns or what-nots.

Working Hours

This summer all of the executives have been keeping track of how many hours per week they have been working. The results are not surprising but are helping to keep us in check :). I worked on average 50 hours a week this summer, with some weeks at 35 – 40 hours and some weeks around 60 (more towards the end of the summer). Hopefully this report will show how I've been spending those hours (and getting paid by student money!) but if you ever have any questions about a specific project and how much time I've been devoting to it, please let me know!

Clubs, Services & Independent Student Groups

Clubs approved for Interim Status since August 1 –

(Social Activism) Beyond Me: Provide mentoring programs for children and teenagers with disabilities

(Miscellaneous) Sexuality and Kink Advocacy: provide students with a non-judgemental space in which to explore sexual identities and romantic relationships outside of those considered normative. (sakamcgill@gmail.com)

(Cultural and Linguistic) Student Association of the Middle East: Bring students from all communities of the middle east together to promote their culture and reinforce communication and cooperation between students

(Artistic) World Folk Society: promote and foster performance, discussion, participation, and enjoyment of folk music, storytelling and other modes of traditional artistic expression

(Environmental) David Suzuki Foundation Club: To protect the diversity of nature and quality of our life, now and in the future

(Social Activism) InvisAbilities: to promote awareness of invisible disease.
invisabilities.mcgill@gmail.com.



(Political Activism) Somalia Training Aid and Relief (STAR) Provide Logistical, financial, educational, medical, and emergency support to IDPs in Somalia
somaliastar@gmail.com

(Charitable) – International Red Cross SSMU. They raise money for the International Red Cross.

Clubs approved for Full Status since August 1 – DECA U has achieved full status, they are “a student run organization dedicated to preparing university students for a variety of careers, especially in the business-related fields.”

Individual Meetings with Services – The Vice President (Finance and Operations) and I have been meeting with the SSMU services all summer, explaining how SSMU finances work, consulting them on their budget, and in general fostering good relationships so that we can all work together well this upcoming year.

Memorandum of Agreement with Post-Graduate Students' Society – The President and I met with representatives from the PGSS to go over renewing our current MoA with them and extending its terms of agreement. This MoA outlines how PGSS members can be members of SSMU clubs, and also how much the PGSS will compensate the SSMU for those privileges. I will be bringing this to SSMU council soon as we are proposing a 10 year MoA.

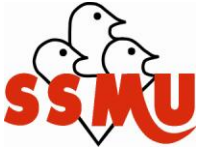
Memorandum of Agreement with Law Students' Association – The President and I are going to meet soon (hopefully by the end of this week) to discuss the possibility of renewing the MoA with LSA re: their clubs.

Activities Night – The planning for this has gone pretty well and despite a few wrenches in the plans (such as the MUNACA strike) we are still on for Activities Night happening September 13 and 14, we recruited lots of volunteers, there's a long waitlist, the ads are beautiful and people are excited. Hopefully it won't rain too hard on us.

Categorization of Clubs and the new SSMU website – The Interest Group Coordinator facilitated a re-categorization of our current clubs and has been working to maintain that list for the new website. I also updated a lot of content for the new SSMU website as much of it from the old website was horribly out of date. Hopefully this will help students navigate the SSMU that much more easily!

Clubs and Services Listserv – I've started putting these on the SSMU website. Hopefully soon there will be a kind of “blog” for them under the Clubs and Services header.

Student Handbook – Hopefully you've seen it by now – it gives me a special smile when I see people in my class using it to write down their assignments! Thanks again to



Carolyn Yates and Eric Wen who designed and edited it respectively, I think it looks really great. We handed out a lot of copies during Frosh and at the Parents' Tent. There were a few complaints re: the description of McGill Food and Dining Services and I am presently drafting a response to them. I am also really interested in something I like to call "handbook reform" or restructuring and that's a project I'm going to be working on this year, in terms of shifting the handbook from the VP Clubs and Services portfolio to the President's, as well as restructuring its creation and how it's published.

Administration

By-Law Review and Revision – I am by far the furthest behind on these reviews, but they are something that is really important to my portfolio and really important to me personally. I will be working to make initial recommendations to the ad-hoc committee of council ASAP.

Interest Group Coordinator Training Manual – This is a document I started to help with train the new Interest Group Coordinator, Kaiti O'Shaughnessy, who

Culture Shock Hiring – I hired Sarah Y. to be this year's Culture Shock Coordinator. She also coordinated Rad Frosh over at QPIRG this summer. Looking forward to working with her! Culture Shock this year is October 17 – 21.

Executive Job Description – The other executives and I worked on job descriptions for each of our positions as the ones in the SSMU constitution are quite outdated and irrelevant in some areas. We fleshed them out to include relevant skills and working hours as well as potential stresses; these are meant to help anyone wishing to run for the position in the future get an accurate feel for what it's really like. These new job descriptions will be on the SSMU website sometime this Fall, once they are all completed.

Support for the VP C&S Portfolio

Interest Group Coordinator – Kaiti O'Shaughnessy has been more than one could ask for in an Interest Group Coordinator!

Clubs and Services Representatives to Council – Met with Sahil Chaini, Adam Winer and Billi Wun this weekend to discuss our big ideas for getting in touch with, consulting and supporting clubs and services this year. They are awesome and I'm looking forward so much to working with them.

Building

MUNACA Strike – The building hours have been severely affected with the strike, since 3 of the 4 SSMU porters are actually McGill employees and MUNACA members and thus on strike. We are now open M-F 9 – 9, closed on weekends. After hours have also



been reduced. Students have been accommodating and understanding, but it still sucks to see student life so limited, although it is the purpose of the strike and shows how much those employees are needed.

Office Allocations – Had to postpone these because of the strike. Update soon hopefully.

Locker Allocations – I am collecting back ALL locker keys because they were not returned in the past. Wallace and I are in charge of these and are starting completely fresh with everything. I'll also be re-starting the locker application process to be fair to groups because it was not well done in the past.

Room Bookings System Project – Daniel Baresh designed an upgrade to the current room bookings system we have on the SSMU website, and it will be going live probably next week, after some people here at SSMU have a final chance to poke it for any bugs.

Advanced Room Bookings Coordinator – Will be working with the Human Resources advisor this week to send a job call-out so we can begin hiring someone to do these in mid-October.

Exam Time Study Space – I'm going to be booking some time again for students to use the ballroom for study space during exams in December. Hopefully it will be better attended and useful – and better advertised. Let me know if you want to help out with this!

Composting – Met with David the new Sustainability Coordinator to get this project furthered along, especially on the front-end (customers and consumers of food in SSMU).

Organic Campus – Met with them to work out a more permanent space for them on the first floor (counter in the “green corner”) as well as let them know of some important health regulations, their role as a service, etc.

McGill Legal Information Clinic – They are super excited because we are finally moving forward with giving them more space, taking over part of “Sadie’s Corner.” This project will be started with McGill by the General Manager as soon as possible.

Half-Price Bookings for McGill Student Services – We approved as an executive committee a new pricing scheme for McGill Student Services to book rooms in the building because these groups directly benefit students and are not for profit, unlike other external bookings who must still pay the whole price to book rooms and tables.

Zoom Media and Advertising in the Building – Met, along with the General Manager, with Zoom Media who has most of the advertising our building to discuss the terms of our agreement. Also spoke with the executive about how much advertising we would like to continue to have in the building. Still working out exactly how much time is left in our contract with Zoom Media and what we can do to change that.



Students' Society of McGill University
Association étudiante de l'Université McGill

Office of the Vice-President (Clubs and Services)
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Respectfully Submitted,

Carol Fraser